

Job Details

Job Title Trainee - Legal Directorate - Operations - Western Europe
Division
Location LU - Luxembourg

Job ID 104017

Full/Part Time

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EIB Posting

The EIB, the European Union's bank, is seeking for its **Legal Directorate – Legal Department – Operations**

Western Europe Division

at its headquarters in Luxembourg:

INTERN

Duration: 6 months (fixed start date: 1st July 2017)

(With possible extension up to 6 months if required by University)

Please note that, as marked on our Webpage, only applications from nationals of the Member States of the European Union, as well as citizens from countries with which EU accession negotiations have started, can be considered.

Objective of the traineeship

To allow the trainee some exposure to and experience of how a European Institution works, to enhance their research skills and to acquire the necessary background for a future career in law.

Responsibilities

Under the responsibility of the Head of Division or of another lawyer:

1. carry out legal research,
2. draft notes and other legal documents in respect of recent case-law or new legislation and regulation,
3. follow-up on recent case-law and draft regulations,
4. translate legal documents.

Academic qualifications and professional skills

- University degree in French or English Law at Master level (or studying towards);
- Admission to the bar school (CRFPA for France, Legal Practise Course in UK, or equivalent in another jurisdiction) would be an advantage.

Professional skills and knowledge

- Knowledge of both French and English Law would be an advantage;
- Knowledge of standard IT tools (particularly Word);
- Ability to summarise and present information with attention to detail.

Languages

- Good knowledge of written and spoken French and English (at least one of the two at mother tongue level). Knowledge of other languages/ especially Dutch/ would be an advantage.

Competencies

- Very good analytical and problem solving skills;
- Ability to draft clear and concise reports;
- Good interpersonal and negotiation skills.

Please note that deadline for application is the 23/04/2017

More information on our [EIB Internship Programme](#) and [Provisions for In-service training](#) can be consulted on our EIB website; <http://www.eib.org/about/jobs/student-jobs/index.htm>